

Child's Name: _____ Date: _____

Student Enrollment Packet Checklist

Please use this checklist to ensure that your registration packet is complete. It is important to fill out all documents in their entirety, some of which require information on both sides. All of the requested documentation is required by either the State of Arizona or the Diocese of Phoenix Catholic Schools Office. When your paperwork is ready to return, please attach this form as a cover sheet, returning everything as a complete packet.

Thank you in advance for your prompt and thorough attention to this packet!

PACKET CHECKLIST:

- _____ Enrollment Application
- _____ Annual Tuition Schedule
- _____ Confidential Child Development Inventory
- _____ Blue Emergency and Immunization Record Card (BOTH SIDES)
- _____ Orange Emergency Contact Cards - 2 (PLEASE COMPLETE FRONT & BACK)
- _____ Tuition Payment Intent
- _____ Policy and Financial Agreement
- _____ Copy of original Immunization Record (Please keep us informed with updates)
- _____ Copy of Child's Birth Certificate
- _____ Photographic and Directory Release Form
- _____ Three Photographs of your child (preferably close-ups)
- _____ Parent Handbook Signature Form

